



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
(Ministry of Labour & Employment, Govt. Of India)
मुख्य कार्यालय / Head Office

भविष्य निधि भवन, 14 भीकाएजी कामा प्लेस, नई दिल्ली - 110066.
Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110066
Phone: 011 - 26172685, Fax: 011-26173022, e-mail: rc.fa@epfindia.gov.in

31 JUL 2014

No.: WSU/17(4)99/Advances

10721

Date:

31/7/14

To

All Addl. CPFC (Zones)
All Regional P.F. Commissioners
In-charge of the ROs/SROs.

Sub: Processing of claim for withdrawal of fund under para 68B of the EPF Scheme, 1952 for housing purpose – New Declaration Form.

Ref.: 1) HO circular No. WSU/17(4)99/Para 68B/81473-578 dated 12-03-2003
2) HO circular No. WSU/17(4)99 dated 16-12-2004.
3) HO Circular No. WSU/17(4)99/advances/10014 dated 02-06-2011.
4) HO circular No. WSU/17(2)2000/Advances/3492 dated 05-06-2012

Sir/Madam,

Please refer to the abovesaid subject.

2. The procedure for withdrawal of fund under para 68B of the EPF Scheme, 1952 has been examined in-house. It has been brought to the notice of the Head Office that claim in Form No. 31 are still being rejected on account of non-submission of documents like registered agreement copy, link documents, house tax receipt, approved plan, encumbrance certificate etc.

3. All the RPFC-in-charge of ROs/SROs are, therefore, directed to process the claim received under para 68B only on the basis of New Declaration Form without insisting on any document whatsoever. A copy of the New Declaration Form is enclosed for information.

Yours faithfully,

Enclosure: New Declaration Form


(Sanjay Kumar)
FA&CAO

Copy for information to:

- 1) CPFC
- 2) CVO/ACC (HQ)
- 3) Director (Audit)
- 4) DD (OL) for Hindi translation.
- 5) RPFC (NDC) for web upload. He is further requested to upload the copy of 'New Declaration Form' on EPFO website at 'Download' – 'Claim Form' – 'Declaration to be submitted with Form 31'.


(Sanjay Kumar)
RPFC-I (F&A)



NEW DECLARATION FORM

KINDLY DO NOT ENCLOSE ANY DOCUMENT WITH THE DECLARATION FORM.

(To be submitted alongwith application Form 31 for purchase of a dwelling site/house/flat or re-construction of dwelling house, or for addition/alteration of the dwelling house)

1	Name of the Member	
2	Provident Fund A/c No.	
3	Complete Address of the dwelling site/ dwelling house or flat or house under construction for which withdrawal is applied for. – Name & address of the owner of Plot / House from whom purchased/ Agreement executed. – Survey no./ Plot no. / Khatta no./ Registration number and the year of the Title Deed – Boundary (East/West/North/South) – Area of Site and/house	
4	Authority which approved site plan with reference no. and date.	
5	Estimate of value of Property/House/Flat or estimated cost of construction/addition/ alteration.	
6	Whether withdrawal for housing was availed previously, if so the amount, date of sanction. Purpose etc.	
7	Permission/license no. for construction issued by local authority with name of Local Body in the area of construction.	

(I) The above-said – site/house/flat or house under construction - is free from all encumbrances. I undertake that house/site/flat is registered in my name or my spouse's name..... or is jointly in the name with my spouse(give name).

(II) In case the amount is used for any purpose other than that stated above, I am liable to refund the entire amount with penal interest.

Signature of Member

I certify that I have verified the above particulars.

Signature of the Employer
(With Seal)